



Element Education

Empowering Students to Discover Their Element

Community Montessori and Dimensions Collaborative School

MINUTES

**Regular Board Meeting
Element Education, Inc.
December 2, 2020
1:00 P.M. Closed Meeting
1:30 P.M. Public Meeting**

NON-VOTING MEMBERS

Terri Novacek – Executive Director

ELEMENT STAFF MEMBERS:

**Roland Yung, Community Montessori School Director
Brandi Rodrigues, Director of Special of Education
Tony Drown, Dimensions Collaborative School Director
Paul Johnson, Director of Accountability
Kiran Sihota, Director of Human Resources
Susan Michaels, Executive Assistant
Doug Miller, Chief Business Officer
Tammy Becker, Community Montessori
Lois Ingber, Behavioral Counselor**

LOCATION

**1441 Montiel Road #143
Escondido, CA 92026**

**1816 Oak Hill Drive
Escondido, CA 92026**

**3751 Mary Lane
Escondido, CA 92026**

**12370 Adobe Ridge Rd
Poway, CA 92064**

**4646 Mission Gorge Place
San Diego, CA 92120**

**1800 North Broadway
Escondido, CA 92026**

**9580 Carlton Hills
Santee, CA 92071**

**6797 Embarcadero Lane
Carlsbad, CA 92011**

1. OPENING PROVISIONS

1.a. Call to Order and Roll Call

1:05 p.m.

Members present: Childers, Raymond, Tweeten, Rohrer

Members absent: Duran

Secretary: Novacek

Recording Secretary: Michaels

1.b. No public comments related to closed session.

1.c. Adjourned to Closed Session

1:06 p.m.

2. CLOSED SESSION

3. PUBLIC SESSION

3.a. Ms. Rohrer called the meeting to order and a quorum was established.

3.b. Ms. Rohrer led the Pledge of Allegiance.



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3.c. Approval of Agenda.

MSC (Tweeten/Raymond) to approve the Agenda. Motion passed (5-0)

Ayes: Ms. Childers, Ms. Raymond, Ms. Rohrer, Mr. Tweeten **Nays:** None **Abstain:** None

Absent: Mr. Duran

3.d. There were no public comments about closed session.

4. RECOGNITIONS AND PRESENTATIONS

4.a. Student Recognition: Mr. Drown recognized Julianna Bosserman, an 11th Grade Dimensions Collaborative School student, for her passion for photography, videography, and clothing design. Julianna is currently starting a clothing brand inspired by outdoor-lifestyles and will soon launch her online shopping site.

4.b. Presentation: Mr. Yung reported enrollment at 774, students are enjoying Spirit Week, and staff hosted experts online which included an astronaut, author, and illustrator. In addition, there are several philanthropic projects in the works.

4.c. Presentation: Mr. Drown reported enrollment at 548, Informational Meetings are scheduled for December 9th and 10th, and there are several virtual field trips scheduled for January and February.

Board Member Duran joined the meeting.

1:40 p.m.

5. COMMUNICATIONS - Agenda and Non-Agenda Items

5.a. No public comment.

5.b. No comments from the Board.

6. APPROVAL OF CONSENT ITEMS

6.a. Approval of Minutes of Regular Board Meeting October 28, 2020

6.b. Ratification of Check Run for October 2020.

6.c. Approval of Community Montessori LCFF Budget Overview for Parents

6.d. Approval of Dimensions Collaborative LCFF Budget Overview for Parents

6.e. Approval of Agenda.

MSC (Childers/Tweeten) to approve Consent Items. Motion passed (5-0)

Ayes: Ms. Childers, Mr. Duran, Ms. Raymond, Ms. Rohrer, Mr. Tweeten **Nays:** None **Abstain:** None

7. DISCUSSION/INFORMATION ITEMS - NO ACTION

7. a. Chief Business Officer Report

1. Mr. Miller presented current financial information for Community Montessori and Dimensions Collaborative School.



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2. Mr. Miller reported Conditional Use Permits (CUP) are delayed due to COVID-19 for the Oak Hill modular units purchased to replace dilapidated classrooms. Staff is working to obtain Temporary Use Permits (TUP).
3. Mr. Miller reported staff continues to work on the transition from Vector, backup accounts, and clean up the inventory of assets.

7. b. Director of Human Resources Report

1. Ms. Sihota reported the following open positions: 1 Resource Specialist. Ms. Sihota reported the following new hires: 1 Learning Assistant and 1 Resource Specialist.
2. Ms. Sihota reported the following professional development activities: Regional Assistants attended Microsoft Excel training, a Resource Specialist attended the Annual IDA Reading, Literacy and Learning Conference, several staff members attended the Microsoft Reimagining Education Virtual Workshop, Resource Specialists attended Zones of Regulation Webinar, and an Educational Facilitator attended the International Society for Technology in Education Conference.

7. c. Executive Director Report

1. Ms. Novacek reported the Community Montessori petition for renewal will be submitted to the San Diego County Office of Education on December 9th.
2. Ms. Novacek reported parent workshops are being hosted by several DCS staff and the Lunch and Learn workshops will resume in January.
3. Ms. Novacek reported staff continues to follow COVID-19 protocols and the learning centers remain open.

8. BOARD ELECTIONS

8.a. Nominations were open for three Board Member positions by Ms. Rohrer. Ms. Michaels reported the nominating committee met and Ms. Rohrer, Ms. Raymond, and Mr. Tweeten were unanimously nominated by the nominating committee.

MSC (Childers/Tweeten) to nominate Ms. Rohrer, Ms. Raymond, and Mr. Tweeten for Board Member. Motion passed (5-0)

Ayes: Ms. Childers, Mr. Duran, Ms. Raymond, Ms. Rohrer, Mr. Tweeten **Nays:** None **Abstain:** None

8.b. Ms. Novacek gave Ms. Rohrer, Ms. Raymond, and Mr. Tweeten the oath of office.

9. ACTION ITEMS

9.a. Element Education

1. Approval of Technology Disposal List

MSC (Raymond/Childers) to approve the Technology Disposal List. Motion passed (5-0)

Ayes: Ms. Childers, Mr. Duran, Ms. Raymond, Ms. Rohrer, Mr. Tweeten **Nays:** None **Abstain:** None

9.b. Community Montessori

1. Approval of El Dorado Charter SELPA Local Plan and Participation Agreement

MSC (Childers/Tweeten) to approve the El Dorado Charter SELPA Local Plan and Participation Agreement. Motion passed (5-0)

Ayes: Ms. Childers, Mr. Duran, Ms. Raymond, Ms. Rohrer, Mr. Tweeten **Nays:** None **Abstain:** None



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2. Approval of El Dorado Charter SELPA Policies

MSC (Tweeten/Raymond) to approve the El Dorado SELPA Policies. Motion passed (5-0)

Ayes: Ms. Childers, Mr. Duran, Ms. Raymond, Ms. Rohrer, Mr. Tweeten **Nays:** None **Abstain:** None

9.c. Dimensions Collaborative School

1. Approval of El Dorado Charter SELPA Local Plan and Participation Agreement

2. Approval of El Dorado Charter SELPA Policies

MSC (Rohrer/Childers) to approve the El Dorado Charter SELPA Local Plan and Participation Agreement and the El Dorado Charter SELPA Policies. Motion passed (5-0)

Ayes: Ms. Childers, Mr. Duran, Ms. Raymond, Ms. Rohrer, Mr. Tweeten **Nays:** None **Abstain:** None

10. FUTURE AGENDA ITEMS

- Board Reorganization
- Audit Report

11. NEXT MEETING DATE - Regular Board Meeting

Date: January 27, 2021

Location: Virtual

Time: 1:30 PM

12. ADJOURNMENT

2:31 p.m.

MSC (Childers/Raymond) to adjourn meeting. Motion passed (5-0)

Ayes: Ms. Childers, Mr. Duran, Ms. Raymond, Ms. Rohrer, Mr. Tweeten **Nays:** None **Abstain:** None

DocuSigned by:

Barbara Rohrer

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Date: 2/11/2021

Board President

DocuSigned by:

Dee

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Date: 2/10/2021

Board Secretary