



Community Montessori & Dimensions Collaborative School

MINUTES

**Regular Board Meeting
Element Education, Inc.
March 24, 2021
1:00 P.M. Closed Meeting
1:30 P.M. Public Meeting**

NON-VOTING MEMBERS

Terri Novacek – Executive Director

ELEMENT STAFF MEMBERS:

**Roland Yung, Community Montessori (CM) School Director
Tony Drown, Dimensions Collaborative (DCS) School Director
Paul Johnson, Director of Accountability
Kiran Sihota, Director of Human Resources
Brandi Rodrigues Director of Special Education
Doug Miller, Chief Business Officer
Susan Michaels, Executive Assistant
Danielle Stubbs Administrative Specialist-Operations
Lori Swem Educational Facilitator**

LOCATIONS

**1441 Montiel Road #143
Escondido, CA 92026**

**1816 Oak Hill Drive
Escondido, CA 92026**

**3751 Mary Lane
Escondido, CA 92026**

**12370 Adobe Ridge Rd
Poway, CA 92064**

**4646 Mission Gorge Place
San Diego, CA 92120**

**1800 North Broadway
Escondido, CA 92026**

**9580 Carlton Hills
Santee, CA 92071**

**6797 Embarcadero Lane
Carlsbad, CA 92011**

1. OPENING PROVISIONS

1.a. Call to Order and Roll Call **1:23 p.m.**

Members present: Childers, Tweeten, Rohrer,

Members absent: Duran, Raymond

Secretary: Novacek

Recording Secretary: Michaels

1.b. No public comment related to closed session.

1.c. Due to technical issues, closed session was moved to follow the public session.

2. CLOSED SESSION

3. PUBLIC SESSION

3.a. Ms. Rohrer called the meeting to order and a quorum was established. **1:30 p.m.**

3.b. Ms. Rohrer led the Pledge of Allegiance.



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3.c. Approval of Agenda.

3.d. Due to technical issues the Board convened for Closed session from 2:38 p.m.-2:54 p.m., returned to the public meeting at 2:55 p.m., and Ms. Rohrer reported there was no action taken.

MSC (Tweeten/Childers) to approve the Agenda. Motion passed (4-0)

Ayes: Ms. Childers, Mr. Duran, Ms. Rohrer, Mr. Tweeten **Nays:** None **Abstain:** None

4. RECOGNITIONS AND PRESENTATIONS

4.a. Student Recognition: Mr. Drown recognized Jadon Griffith, a Dimensions Collaborative 12th grade student, for his outstanding achievements as an artist and entrepreneur.

4.b. Staff Recognition: Mr. Drown recognized Lori Swem, Dimensions Collaborative Educational Facilitator, for her tremendous contribution to the elementary team and high-quality virtual offerings.

Mr. Drown recognized Danielle Stubbs, Dimensions Collaborative, Administrative Specialist-Operations, for her outstanding communication with parents and overall contribution to the DCS team.

4.c. Presentation: Mr. Yung reported enrollment at 746, Community Montessori received a \$500 grant from San Diego Agriculture in the Classroom, the new CM website was launched, and staff continues to work on the yearbook.

4.d. Presentation: Mr. Drown reported enrollment at 568, staff is planning Spirit Week activities for the week of April 19th, Ashley Hilliard made it to the 3rd round of the County Spelling Bee, and students from the Broadway and Montiel learning centers participated in the First Lego League competition.

5. COMMUNICATIONS - Agenda and Non-Agenda Items

5.a. No public comment.

5.b. No comments from the Board.

6. APPROVAL OF CONSENT ITEMS

6.a. Approval of Minutes of Regular Board Meeting February 24, 2021

6.b. Ratification of Check Run for February 2021

MSC (Childers/Tweeten) to approve consent items. Motion passed (4-0)

Ayes: Ms. Childers, Mr. Duran, Ms. Rohrer, Mr. Tweeten **Nays:** None **Abstain:** None

7. DISCUSSION/INFORMATION ITEMS - NO ACTION

7. a. Chief Business Officer Report

1. Mr. Miller presented current financial information for Community Montessori and Dimensions Collaborative School.

2. Mr. Miller reported due to delays at the City of Escondido the final approval of the ramp plans for the Oak Hill portable buildings is pending and final inspection is expected to be scheduled by mid-April.



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3. Mr. Miller reported there are enough Chromebooks for the remainder of the school year and student testing.

7. b. Director of Human Resources Report

1. Ms. Sihota reported there are no new positions, and four Learning Assistants were hired for Community Montessori.
2. Ms. Sihota reported the following professional learning activity: selected staff attended the Engaging Learners in Authentic Learning Anytime, Anywhere Virtual Conference, the HR Director attended the CJIS Level 2 Security Awareness Training and Certification, a Community Montessori Educational Facilitator attended the Montessori Event 2021, Administrative Services-Operations staff attended the SDCOE Unlicensed School Health Personnel Training, and five Directors attended the annual CCSA conference.

7. c. Executive Director Report

1. Ms. Novacek reported both charter schools have been renewed for five years, the SDCOE virtual site visits went well, and the SDCOE completed its review of the First Interim Reports and there were no concerns expressed.
2. Family Relations and Support
 - Ms. Novacek reported the *Element is Everything* podcast was launched on March 5, 2021 and is now available on several directories.
 - Ms. Novacek reported parents continue to enroll in the Lunch and Learn workshops and more than 25 parents are currently enrolled in the Positive Parenting for Resilient Kids spring 2021 series.
 - Ms. Novacek reported on Friday, April 23rd staff will host the first Element Education virtual Spring Into Wellness Fair.
3. Ms. Novacek shared draft copies of the 2021-2022 Calendar and 2022-2023 Key Dates with the Board.
4. Ms. Novacek reported she is gauging interest in Element Education expanding to include a Waldorf school.

8. ACTION ITEMS

8.a. Community Montessori

1. Approval of Second Interim Budget

MSC (Tweeten/Childers) to approve consent items. Motion passed (4-0)

Ayes: Ms. Childers, Mr. Duran, Ms. Rohrer, Mr. Tweeten **Nays:** None **Abstain:** None

8.b. Dimensions Collaborative School

1. Approval of Second Interim Budget

MSC (Tweeten/Duran) to approve Second Interim Budget. Motion passed (4-0)

Ayes: Ms. Childers, Mr. Duran, Ms. Rohrer, Mr. Tweeten **Nays:** None **Abstain:** None

9. FUTURE AGENDA ITEMS



Community Montessori & Dimensions Collaborative School

- Action on Calendar and Key Dates
- Action on Updated Policies
- Presentation of Waldorf Methodology

10. NEXT MEETING DATE - Regular Board Meeting

Date: April 28, 2021
Location: Virtual
Time: 1:00 PM Closed Meeting
1:30 PM Public Meeting

11. ADJOURNMENT

2:56 p.m.

DocuSigned by:
Barbara Rolner
84A1D8F32F184C4...

Date: 5/14/2021

Board President

DocuSigned by:
[Signature]
819238B3ACD59424...

Date: 5/13/2021

Board Secretary