



# Element Education

Empowering Students to Discover Their Element

Community Montessori and Dimensions Collaborative School

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## AGENDA

Regular Board Meeting  
Element Education, Inc.  
September 23, 2020  
1:00 P.M. Closed Meeting  
1:30 P.M. Public Meeting

## BOARD MEMBERS

Barbara Rohrer – President (2020)  
Rosella Childers Vice President (2021)  
Tim Tweeten – Board Clerk (2020)  
Rebecca Raymond (2020)

## NON-VOTING MEMBERS

Terri Novacek – Executive Director

## LOCATION

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This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20. The Governing Board (“Board”) and employees of Element Education meet via the MS Teams platform. Members of the public who wish to access this Board meeting may do so by clicking on the link provided below. You may also call in using the MS Teams phone number provided below.

Members of the public who wish to comment during the Board meeting may complete the Public Comment Speaker Card. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes.

Digital Sign- In Sheet

Meeting Link:

<https://bit.ly/32D2HPq>

1441 Montiel Road #143  
Escondido, CA 92026

1816 Oak Hill Drive  
Escondido, CA 92026

3751 Mary Lane  
Escondido, CA 92026

12370 Adobe Ridge Rd  
Poway, CA 92064

4646 Mission Gorge Place  
San Diego, CA 92120

1800 North Broadway  
Escondido, CA 92026

9580 Carlton Hills  
Santee, CA 92071

6797 Embarcadero Lane  
Carlsbad, CA 92011

## PURPOSE

The purpose of Element Education, Inc. (EEI) is to develop and operate charter schools which create avenues for “new instruction, new management, and new governance in public schools.” The organization operates from a place of Servant Leadership in supporting the elements of personalized learning.

## VISION

The vision of EEI is to create model programs for deep and meaningful learning and attract and develop innovative and effective educators who instill the mindset and skills for developing agency in, and ownership of, life-long learning.

## MISSION

The mission of its schools and programs is to promote a culture of mastery, autonomy, and purpose for all stakeholders through personalized learning plans developed with insight and experience of learning styles, appropriate resources, and learning networks for success in work, life, and citizenship.

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## 1. OPENING PROVISIONS

- 1.a. Call to Order and Establishment of Quorum
- 1.b. Pledge of Allegiance
- 1.c. Approval of Agenda
- 1.d. Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.

## 2. RECOGNITIONS AND PRESENTATIONS

- 2.a. Staff Recognition: Elisa Hilliard, (DCS) Onboarding Specialist
- 2.b. Presentation: Community Montessori (CM), Roland Yung, School Director
- 2.c. Presentation: Dimensions Collaborative School (DCS), Tony Drown, School Director

## 3. COMMUNICATIONS - Agenda and Non-Agenda Items

Due to the COVID-19 pandemic and consistent with current state and federal pandemic guidance, the Governor has determined that a meeting format allowing for open in-person attendance is not practical or prudent. To participate in the "Public Comment" portion of our meeting, please use the [Speaker Card](#). As you are writing your comment, please keep in mind that the three-minute time limit still applies to all comments, even if they are being read by someone else.

- 3.a. Public
- 3.b. Members of the Board

## 4. APPROVAL OF CONSENT ITEMS

Quick Summary / Abstract:

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Items listed in this section are considered routine and are acted on by the Board in one motion. It is understood that the Executive Director recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 4.a. Approval of Minutes of Regular Meeting on August 26, 2020
- 4.b. Ratification of Check Run for August 2020.

## 5. DISCUSSION/INFORMATION ITEMS - NO ACTION

5. a. Chief Business Officer Report
  1. Financial Position of Schools
  2. Facility Management
  3. Technology Update
5. b. Director of Human Resources Report
  1. Employment Activity
  2. Professional Learning Activity



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## 5. c. Executive Director Report

1. Authorizer Relations
2. Charter School Advocacy
3. COVID Update

## 6. ACTION ITEMS

### 6.a. Element Education

1. Consideration of Staff Laptop Purchase
2. Consideration of Resolution to Adopt Conflict of Interest Code and Appendix
3. Consideration of Chromebook Purchase
4. Consideration of Mary Lane Lease Renewal
5. Consideration of Broadway Lease Renewal
6. Consideration of Shade Structure for Poway Learning Center

### 6. b. Community Montessori

1. Consideration of FY19-20 Unaudited Actuals
2. Consideration of Learning Continuity and Attendance Plan
3. Consideration of iReady Diagnostic Quote

### 6.c. Dimensions Collaborative School

1. Consideration of FY19-20 Unaudited Actuals
2. Consideration of Learning Continuity and Attendance Plan
3. Consideration of iReady Diagnostic Quote

## 7. FUTURE AGENDA ITEMS

### **Quick Summary/Abstract:**

Items for next Agenda (Future Agenda items are not considered on the agenda and Board Members will not be able to discuss per the Brown Act)

## 8. NEXT MEETING DATE - Regular Board Meeting

Date: October 28, 2020

Location: Virtual

Time: 1:30 PM

## 9. ADJOURNMENT



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## DISABILITY INFORMATION:

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In accordance with the Americans with Disabilities Act, if accommodations are required, please call the Board Secretary 48 hours in advance at (760) 703-9997 and every effort will be made to accommodate your request. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 1441 Montiel Road #143 Escondido, CA 92026; at our website at [www.myelement.org](http://www.myelement.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Susan Michaels at (760) 703-9997.

Published: 9.17.20

I, Susan Michaels, Board Secretary Designee of Element Education, Inc., hereby certify that I posted a copy of the foregoing agenda in the lobby of the Administrative Office at 1441 Montiel Road, Ste. 143, Escondido, CA 92026 at least 72 hours prior to the meeting, in accordance with Govt. Code Sec. 54954.2

*Susan Michaels*

Date: \_\_\_\_\_

*9.18.20*